

## **TEACHING POLICY DOCUMENT**

- 1. My learning Institute (MLI) has a strict policy on mixed classes.
- 2. This is based on our religion (ISLAM) and there are no exceptions to this policy
- 3. We **ONLY** provide male teachers for men, youth and boys.
- 4. We **ONLY** provide female teachers for Ladies and girls.
- 5. Anyone who disagrees with this policy are free to seek tuition elsewhere.
- 6. Once a client registers on a course he/she will be sent a link to choose their teachers based on the information provided in the online application form.
- 7. Fees are payable in advance upon the start of the course
- 8. Installments are payable with a minimum 40% deposit and the remaining deficit over 3 equal payments.

May Allah grant us and you success and increase us in beneficial knowledge and good actions

Muhammad Umar

Managing Director of My Learning Institute